Job Description Form
Sexual Health Practitioner
(PH-017)

Bega Garnbirringu HEALTH SERVICE

Sickness gets better.

Position Title	Sexual Health Practitioner	Position Number	PH-017
Work Group:	Primary Health		
Work Unit:	Clinical Services		
Reports To:	Assistant Manager Primary Health		
Supervisory:	No		
Award	Aboriginal & Torres Strait Islander Health Workers & Practitioners & Aboriginal Community Controlled Health Services Award 2020 (Cth) Nurses Award 2020		
Position Term	Ongoing – 35 hours per week		
DATE:	24.01.2022	No of Pages	4
REVIEW DATE:	24.06.2025	STATUS:	Draft/Active/Under Review
ENDORSED BY: (Chief Executive Officer)		DATE OF ENDORSEMENT	/ /

VISION STATEMENT

Bega Garnbirringu Health Services vision for the future is for a society in which Aboriginal and Torres Strait Islander people are not disadvantaged and share a quality of life with health standards and life expectancy equal to the non-Aboriginal and Torres Strait Islander community.

MISSION STATEMENT

Bega Garnbirringu Health Service's mission include the development and maintenance of a robust and diverse organisation that will provide sustainable, culturally appropriate and holistic health services to the Aboriginal and Torres Strait Islander people.

Bega Garnbirringu Health Service will address the social determinants of health and provide for clinical, educational and preventative health services and the development and retention of the skilled workforce necessary to achieve its mission.

ABOUT BEGA

Bega Garnbirringu Health Services (Bega) approaches health service delivery from a holistic perspective. This means that Bega seeks to close the gap in health outcomes for Aboriginal people through a multi-faceted approach that includes a high level of attention to the social determinants of health as well as clinical and primary health.

In order for this approach to be effective it is essential that all staff view their role through the eyes of the client and from a whole of organisation perspective. To this end it is essential that all employees be team oriented and prepared to work cooperatively in a multi-disciplinary

environment. All employees must abide by their contract of employment and code of conduct and apply themselves to their duties with professionalism, integrity, ethical practice and with diligence.

The organisation has a strong commitment to the provision of services that are culturally appropriate and safe for Aboriginal clients.

PURPOSE OF THE POSITION

Under the direction of the Assistant Manager Primary Health , the Sexual Health Practitioner is responsible for increasing the testing of Sexually Transmitted Infections (STIs) and Blood Borne Viruses (BBCs) to the at-risk group across the Goldfields region.

KEY CLIENT AND STAKEHOLDER RELATIONSHIPS

External:

- Liaise and maintain working relationships with a variety of organisations and stakeholder representative groups as required.
- Develop and maintain good client relationships as required.

Internal:

- Maintains close working relationships with all BGHS employees.

RESPONSIBILITES OF THIS POSITION

KEY RESULT AREA	POSITION RESPONSIBILITIES
Professional Services	❖ Provide clinical expertise in the Sexual and Reproductive Health Service to the ATSI clients of the Goldfields Region; ❖ To engage in the provision of quality care in an environment which is both comfortable and conductive to the well-being of people accessing care, both in health service and community settings; ❖ To work collaboratively with all clinical staff to support a culturally safe environment for sexual and reproductive health service delivery; ❖ Accountable for own standard of nursing practice and standards outlined in the Australian Nursing and Midwifery Council competency standards for a Registered Nurse; ❖ Demonstrate advanced clinical and problem-solving skills in SRH; ❖ Integrate advanced theoretical knowledge, evidence from a range of sources and own experience to achieve optimal health outcomes for clients and the community; ❖ Provide expertise, knowledge and clinical guidance to clinicians working within Primary Health Care Centre; ❖ Provide information and counselling and appropriate referral; for people who have sexual health issues other than sexually transmitted infections (STI), e.g. sexual dysfunction, comprehensive reproductive health issues and sexuality issues; ❖ Demonstrate and apply Aboriginal and Torres Strait Islander culturally respectful practices within the local protocols; ❖ Ensure that service standards, safety and quality are maintained; ❖ Implement and monitor the organisation's quality standards within the area of experience and scope of practice; ❖ Engage quality improvement and evidence-based practice activities to ensure the provision of quality, cost-effective health care services; ❖ Maintain and refill community condom dispensers; ❖ Conduct and coordinate community youth screens and educational activities; ❖ Ensure effective care coordination and case management approaches with clients for health and wellbeing services to ensure effective client recall practices and seamless client service(s) across the range of Services provided by Bega; ❖ Ensure all documentation, records and health information systems are maintained on Communicare information system; ❖ Ensure maximization of Medicare billing in line with health check and care plan activity; ❖ Provide regular reports to Assistant Manager Primary Health as required;

	❖ Participate in developing, evaluating and updating clinical service procedures, protocols, standards and guidelines on sexual health; ❖ Provide and update education resources for staff, recipients of healthcare services and others in consultation; ❖ Act as a clinical and educational resource based on knowledge, skills and experience; ❖ Contribute to the support of Aboriginal Health Worker trainees; ❖ Comply with Bega policy and procedures currently in practice or that may be introduced from time to time. ❖ Management of Spills during business hours, 8.30am to 4.30pm; ❖ Cold Chain Management
Reporting	❖ Ensure all reporting is collected, submitted and meets KPI requirements for BGHS and relevant funding agreements; ❖ Assist and or/provide regular reports as directed; ❖ Ensure regular data is input into databased or other computer software/programs as required;
Organisation and Administration	❖ Plan and establish priorities to ensure effective use of time; ❖ Contribute to the ongoing development of internal policy and procedures; ❖ Contribute ideas for inclusion on Bega's program of continuous improvement; ❖ Attend and participate in staff meetings and complete staff surveys on request;
Communication	❖ Effectively communicate and maintain sound relationships with clients, stakeholders and all BGHS employee's; ❖ Maintains confidentiality and demonstrate compliance with relevant Privacy Legislation; ❖ Display respect, empathy and understanding with all employees, Board Members and other stakeholders; ❖ Work collaboratively and cooperatively with team members to ensure quality outcomes; ❖ Work collaboratively across organisation boundaries as required;
Education	❖ Attends relevant training courses and professional development including mandatory training as required by Bega;
Physical Environment and Safety	❖ Report and document incidents and accidents in accordance with Bega policies and procedures; ❖ Recognise potential hazards in the workplace and contribute to the development of strategies to remove or reduce the risk to an acceptable level; ❖ Maintain a safe environment for all employees within Bega; ❖ Adhere to correct fire safety procedures and attend fire drills as required; ❖ Ensure compliance with Occupational Safety and Health (OSH) policies and procedures as set by BGHS and as set out under the OSH Act 1984.

COMPETENCY PROFILE FOR THIS POSITION

Competencies are the specific knowledge, skills and attributes needed to successfully undertake this role. The profile is used for recruitment, performance review, planning, and training and development activities.

QUALIFICATIONS, SKILLS, EXPERIENCE AND KNOWLEDGE

ESSENTIAL:

- A qualification in Bachelor of Nursing – minimum of two years' experience in a Primary Health or similar setting;
- Current AHPRA registration;
- Completed the Sexual and Reproductive Health Nurse Authorisation Course, or willingness to obtain;
- High level oral and written communication skills, including the ability to relate well to staff and to liaise effectively with key stakeholders;
- Demonstrated knowledge and understanding of cultural factors and social determinants particularly relating to Aboriginal Health;
- Demonstrated commitment to confidentiality and a high level of accuracy;
- Well-developed problem-solving skills and the ability to effectively determine priorities to ensure deadlines are met;
- Work effectively as a member of a team in an environment of competing priorities;
- Working with Children's check or the ability to obtain.
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DESIRABLE:

- WA "C" Class drivers' licence.

Conditions of Appointment:

Provide Bega Garnbirringu Health Service with the following requirements prior to commencement of employment;

- Valid Working with Children Check (WA)
- National Criminal History Check Certificate (Police Clearance - valid within 3 months)
- Australian Government COVID-19 Digital Certificate or evidence (immunisation record) of full COVID-19 Digital vaccination including Booster vaccination as per the booster vaccination (restrictions on access) directions.
- Current AHPRA registration
- Current First Aid & CPR certificate.

EMPLOYEE

I (Full Name) _____ have sighted and accept this duty statement and acknowledge the expectations that will be held of me in relation to my role at Bega.

SIGNATURE _____ **DATE** _____